



**CHALMERS**  
UNIVERSITY OF TECHNOLOGY

## Information Form 2011/2012

For Prospective Incoming Students

**Address** Chalmers University of Technology  
Institutional Exchange Coordinator  
Administration and Service  
Chalmersplatsen 4  
SE-412 96 Gothenburg  
Sweden

**Internet Address** <http://www.chalmers.se>

**Erasmus Code** S GOTEBOR02

## Application Deadline

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**Deadline for Applications** Autumn Semester (or for entire year): 1<sup>st</sup> of May  
Spring Semester: 15<sup>th</sup> of November

## Application Procedure

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**Online application** Chalmers has implemented an online application system, "moveonnet", for the academic year 2011/2012. Nominated students should submit the following documents (*if a student already has sent an application by regular mail, we request that the student add their personal data in our online system without sending a paper copy to Chalmers*):

1. **Online application:**  
<http://chalmers.moveonnet.eu/moveonline/incoming> printed and signed by applicant and in addition bearing stamp and signature of the International Office of the home university.
2. One page **letter of motivation** stating the reasons for applying to Chalmers (in English)
3. An **official transcript** of records
4. Passport-size **photo**

**e-nomination** The partner university selects students for the exchange program and nominates them for the exchange semester stay via the online platform "moveonnet" (<http://www.moveonnet.eu>). After an acknowledgement mail from Chalmers, the coordinator of the home university sends the application documents to Chalmers according to the instructions above.

**Learning Agreement** If your home university requires you to hand in a Learning Agreement signed by Chalmers before the beginning of your exchange, please include the Learning Agreement directly with the application. If you need to hand in a Learning Agreement to your home university after having started the exchange at Chalmers, please bring it with you and have it signed from your coordinator at Chalmers after your arrival.

**Exchange Coordinator at Chalmers** When you have sent your application to Chalmers you will get in contact with a specific exchange coordinator depending on your field of study at Chalmers. This coordinator is not always the same as the contact person for the agreement between Chalmers and your home university.



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## Academic Information

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### Semester Dates and Credit System

Autumn Semester 2011: August 29 - December 17  
Spring Semester 2012: January 16 - May 29

Each semester at Chalmers is divided into two study periods which ends with one examination week. 1 credit at Chalmers corresponds to 1 ECTS (Chalmers do not use ECTS grades). Full time studies correspond to 30 credits per semester. As a student you are recommended to take 2 courses of 7.5 credits each during one study period. Please note that some courses use other examination types than exams and run over more than one study period.

### Course / Programme Catalogue

Complete course and programme catalogue in Swedish and English is available online at:

[https://www.student.chalmers.se/sp/course\\_list](https://www.student.chalmers.se/sp/course_list)  
[https://www.student.chalmers.se/sp/program\\_list](https://www.student.chalmers.se/sp/program_list)

You can search courses and programmes according to different criteria, for example level of study, department, study program etc. Please make sure you choose the right academic year.

### Schedule

The schedule for the autumn semester will be published in the middle of June and the schedule for the spring semester will be published at the beginning of December. Please, check the schedule for your courses so that there are no clashes between the different courses. Changes of courses can be made when you arrive here at Chalmers if clashes occur.

The schedule can be found on the following link (please note that some courses are not scheduled in the system, for further information contact your coordinator or the examiner for the course):

<http://timeedit.ita.chalmers.se/4DACTION/WebShowSearch/1/2-0>

### Language Proficiency

Swedish proficiency is recommended but not required to study at Chalmers since all courses from the masters programs are taught in English. A good knowledge and skills in English, however, is required to successfully pursue your studies at this level at Chalmers.

### Grading Systems

At Chalmers two different grading systems are used. Information on which systems that is used is given at the start of each course.

1. Grade scale: U, 3, 4, 5  
5 = five, 4 = four, 3 = three, U = fail (5 is the highest grade)
2. Grade scale: U, G  
Pass course only, G = pass, U = fail

### Academic Transcript

Exchange students are responsible for filling out some papers at Chalmers to get their academic transcript sent to their home universities.

### Master's Thesis / Project

If you have intention to do a project or Master's thesis at Chalmers, it is important that you establish a contact with a supervisor at Chalmers before your arrival to Chalmers. In order to contact the right department, you need to know in what subject the project is supposed to be. Also, in contact with a suitable supervisor, you need to have a description of the project and the number of credits it should contain. Please note that not all departments offer projects for exchange students.



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## Accommodation

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### Accommodation

Information on how to find accommodation in Gothenburg will be updated continuously. Therefore, please make sure you visit the homepage often to get all new information about accommodation. Some residences may be accessible for hiring to students that do not have any guarantee for accommodation.

The information is found at:

<http://www.chalmers.se/en/education/student-life-at-chalmers/Pages/accommodation.aspx>

## Arrival and Enrolment

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### Enrolment

The exact date and time for enrolment at Chalmers will be communicated in the welcome letter you will receive together with your letter of admission.

### Official Reception

Chalmers provide incoming exchange students an official reception at the beginning of each semester. In addition to this, Chalmers International Reception Committee (CIRC) arranges several activities for international students throughout the whole semesters. You find information about them on the following link:

<http://www.circ.chalmers.se/>

## Estimated Costs of Living (in €)

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<b>Accommodation</b>	Student Dormitories: 320-550 € per month Private Apartments: 400-600 € per month
<b>Food/Meals</b>	170-250 € per month
<b>Public Transportation</b> (i.e. Västtrafik)	Approx. 45-60 € per month (lower cost for youth, up to age 26)
<b>Academic Expenses</b>	40-100 € per study period (depending on type of course)
<b>Personal Expenses</b> (clothes, leisure, etc.)	150 € per month (depending on individual needs)
<b>Student Union Fee</b>	Approx. 25-30 € per semester

## Support for Disabled Students

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### Support for Disabled Students

Support is given to all students with functional limitations. For more information, please visit:

<https://student.gate.chalmers.se/en/student-services/pages/mattersrelatetodisabilitiesandavailableaids.aspx>



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## Visa Requirements and Residence Permits

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### Entry Regulations

Citizens of the European Union do not need a visa for Sweden. Citizens from other countries need to check with the Swedish Migration Board whether they need a visa. The incoming student is responsible for obtaining the visa. The Swedish Migration Board can be found at: [http://www.migrationsverket.se/info/start\\_en.html](http://www.migrationsverket.se/info/start_en.html)

## Health Insurance

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### Exchange Student Insurance

All incoming exchange students are fully insured during school hours and during travel to and from the location where the school hours are spent. Furthermore, it covers medical expenses and a certain amount of accident cover twenty-four hours a day in Sweden.

Citizens of a **Nordic country, EU/EEA country, Switzerland**, or other country with which a convention regarding medical benefits exists, must have an **EU card or similar** from their home country for the cover to apply.

For details about the insurance, please visit the following home page: <http://www.kammarkollegiet.se/english/insurance>

## Bank Account

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### Swedish Bank Account

If you stay in Sweden for a longer period of time it is advisable but not required to open a bank account.

### Credit Cards

All major credit cards (VISA, MasterCard etc.) are accepted in Gothenburg and Sweden. In some smaller shops the customer is obligated to pay with cash.

## Miscellaneous

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### Student Union

As a student at Chalmers it is mandatory to be a member of the student union. They represent the students and are working with questions concerning the quality of the education, social activities and job market questions. Please visit the homepage of the student union to find out more about its activities:

<http://www.chs.chalmers.se/en/>

### Transportation

Information and timetables for trams and buses in the area of Gothenburg can be found on Västtrafik's homepage:

<http://www.vasttrafik.se/en/>

### Tourist Guide

On the following link you find the official guide to Gothenburg City:

<http://www.goteborg.com/en/>